**Conversion Lean Specification**

Bulk Payment Hold Release Report

(O2\_GENAI\_REP1264)

**Document Control Information**

**Document Information**

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| --- | --- |
| **Document Identification** | O2\_GENAI\_REP1264 |
| **Document Name** | O2\_GENAI\_REP1264\_Bulk Payment Hold Release Report |
| **Project Name** |  |
| **Client** |  |
| **Document Author** | Akankshya Jena |
| **Document Version** | V1.0 |
| **Document Status** | Active |
| **Date Released** |  |

**Document Edit History**

|  |  |  |  |
| --- | --- | --- | --- |
| **Version** | **Date** | **Additions/Modifications** | **Prepared/Revised by** |
| 1 |  | Initial version | Akankshya Jena |
|  |  |  |  |
|  |  |  |  |

**Document Review/Approval History**

|  |  |  |  |
| --- | --- | --- | --- |
| **Date** | **Name** | **Organization/Title** | **Comments** |
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# Overview

## Objective

This document is intended to provide the developer with the necessary information for developing a new Bulk Payment Hold Release Report for all client Business Units. The document defines the key information, assumptions, rules, and logic that are needed to create the Report.

Bulk Payment Hold Release Report will fetch all the invoices which are on Payment Hold (Installment Hold). The client business team reviews the invoices which are on payment hold by running the report for Business Units and update the Release flag with (Y/N) for invoices that have to be release from Payment Hold.

## Assumptions

The conversion approach is based on the following assumptions:

Invoices which are on Payment hold will be picked up for this report.

Invoices which are Validated will only be included in the report.

Payment Methods (Fleet Clearing & Fleet Electronic) should be configured with user validations to apply the payment hold automatically on the invoices.

## Dependencies and Prerequisites

Abbreviations and Definitions

| Term | Meaning |
| --- | --- |
| AP | Account Payables |
| BIP | BI Publisher |
| VIN | Vehicle Identification Number |

Use the lookupXX\_CUSTOM. If the attribute 3 is Yes then derive the delivery date from AP\_INVOICES\_ALL Attribute 13 but if the Attribute 3 is blank then derive the delivery date from Goods\_Received\_Date.

# Functional Design

## Data Mapping Layout



## Cross Reference/Data Transformation

Field Mapping



## Business Rules

**Key Logic :**

1. Invoices for business unit and are on Payment Hold (Installment Hold) will be extracted in the report.
2. Goods received date will be updated at invoice header as per the delivery date from Vision.
3. User must open the output of the report in excel format.
4. Hold invoices will be reviewed by the business users and manually updates the column Release to Y/N in the report.
5. Post changes user will save file in a .csv format, the user places the file on their local machine (to a shared drive location showing up as a network drive on their windows explorer) then sterling pushes the file to /in/ap location from where OIC reads and processes the file into Oracle Fusion Cloud.
6. If the ATTRIBUTE3 from FND\_LOOKUP\_VALUES for LOOKUP\_TYPE as XX\_CUSTOM is ‘YES’ then the report will derive the DELIVERY\_DATE from ATTRIBUTE13 of AP\_INVOICES\_ALL. ELSE it will derive the DELIVERY\_DATE from GOODS\_RECEIVED\_DATE of AP\_INVOICES\_ALL.
7. The access to upload the file is restricted to limited users.

## Acceptance Criteria

NA

## Test Scenarios

| Sr. No | Scenario | Expected Result |
| --- | --- | --- |
| 1. | Execute the report and check data is populated in output. | Invoices which are validated but are on Payment hold should picked up in this report. |
| 2. | By Bursting the query email will be triggered | Output Excel file is generated, and Email will be triggered based on the given Email Id |
| 3. | Run the report with a specific Business Unit | Only Invoices for that business unit should be picked with the invoices on payment hold and validated status should be picked up by the report. |
| 4. | Run the report with a specific Business Unit and specific supplier | Only invoices for that business unit and supplier with the invoices on payment hold and validated status should be picked up by the report. |

# Technical Specifications

## Process Description

The Bulk Payment Hold Release Report will capture required information Invoice based on the Payment Hold.

This document further describes the processing steps, specifications, rules, and logic required to generate the Report.

## Design Approach

The navigation to data model and report is mentioned below:

The Report is generated by passing Supplier Site, Supplier, Business Unit, Invoice From Date, Invoice To Date, Held From Date , Held To Date.

| Sr. No | Custom Component Name | Path |
| --- | --- | --- |
| 1 | Data Model | Custom Path Bulk Payment Hold Release DM. |
| 2 | Report | Custom Path Bulk Payment Hold Release Report. |

## Data Selection Criteria

Bulk Payment Hold Release Report shall run as per the parameters listed in functional specification and output of report will be limited based on the report parameters.

# Application Setup and Technical Requirements

## 4.1 Programs/Report and Parameters

Report Details

|  |  |
| --- | --- |
| Report Name | Bulk Payment Hold Release Report |
| Report Path | Tools → Report and Analytics → All Folders → Shared Folders → Custom → XXX → Reports → Payables→ Bulk Payment Hold Release Report |
| Report Schedule | NA |
| Scheduled Report Recipients | NA |
| Output Format | .xlsx Output |
| Report Owner | Payables |
| Estimated number of records | TBD |
| Additional Comments | NA |

**Launch Parameters**

| Name | Prompt | Default Value |
| --- | --- | --- |
| Business Unit | Business Unit | Blank with an LOV of all Business Units |
| Invoice From Date | Invoice From Date | Blank |
| Invoice To Date | Invoice To Date | Blank |
| Held From Date | Held From Date | Blank |
| Held To Date | Held To Date | Blank |
| Supplier Name | Supplier Name | Blank |
| Supplier Site | Supplier Site | Blank |

## 4.2 ESS Program, Scheduling and Executables

NA

# Error Handling

| Sr. No | Condition | Action |
| --- | --- | --- |
| 1. | When mandatory input parameters are not passed | Report doesn’t get generated. Fill up the mandatory parameters and generate the report again. |

# Open and Closed Issues

## Open Issues

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Issue Id** | **Description** | **Opened By** | **Responsible** | **Due Date** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

## Closed Issues

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Issue Id** | **Description** | **Resolution** | **Signoff** | **Closed Date** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

# Appendix

NA